

## **Instructions for Letter of Commitment**

For those jurisdictions seeking to be the Lead agency on the Multi-Jurisdiction plan, the attached "Letter of Commitment" must be executed by each Participating Jurisdiction and submitted to the lead agency.

In order to insure the accurate tracking of jurisdictions and approved Multi-Jurisdictional Local Hazard Mitigation Plans (LHMPs), Cal EMA requires that the Lead Jurisdiction provide a copy of all the fully executed "Letters of Commitment" to CalEMA in the grant application.

This is required because in the past, some local agencies were unsure if they were actually included in a completed FEMA approved LHMP. By completing this form, all agencies will be able to have a full understanding of their responsibilities that they must accept in order to be recognized as being a participating member of an approved Multi-Jurisdictional LHMP. Being recognized as a member of an approved LHMP documents a local agency's eligibility for hazard mitigation project grant funds, if they meet the participation criteria set forth in the letter.